1.0 MINUTES
Minutes from the last meeting.

2.0 HEADSUP

2.1 programming
2.1.1 Fall Forum
review Fall Forum: lessons learned

2.1.2 Fall Workshop
planning status: COMPLETE

2019 HeadsUP Fall Workshop: ROLLOUTS
17 OCT | 11:00 am-1:00 pm
Silver & Sage, Old Main

STRATEGIC PLAN: Jane Hunter, VP for Strategic Initiatives
THE NEW GENED: Elliott Cheu, Gail Burd
UCAP: Jan Myers, HR Director of Compensation
HR CHANGES: Helena Rodrigues, Interim, Chief Human Resources Officer (CHRO)
RDI: Kim Patten, Director RDS
Office of Instruction and Assessment: Lisa Elfring, Associate Vice Provost OIA

2.1.3 Spring Forum
review + verify program:

Micro-Campus program; how to develop proposals
UA budget model—change?
Celestino Fernandez

2.2 communications
Digest distribution

2.3 provost
call for streamlining proposals
2.3.1 not need provost approval

- Appointments and promotions for Career Track faculty
- multi-year contracts for career-track faculty
- Emeritus requests
- Clock Stop requests
- Retroactive payment of faculty for three months or less

2.3.2 other

- admissions:
  Currently the University will not allow departments to set a limit on the number of students admitted to a degree. Consequently, we have to guess at what criteria will yield the number that is appropriate for space, culture, or faculty capacity. We should be allowed to set a limit, with a waitlist, for filling places that become vacant.

- stop sponsored projects oversight of community engagement:
Contracts for services provided in the community are being processed through sponsored projects, rather than simply as contracts. This
means they go through pre-award processes that in most cases do not apply. For example, the service provider is designated a PI (even though it is not an investigation); there is an expected ICR at the typical rate of an externally funded grant; each contract prompts a new account when they could easily be processed through an existing single auxiliary account.

The current procedures through sponsored projects are incredibly slow and cumbersome, which has caused some opportunities to be lost. These should simply be contracts ("fee for service") and should use a standard auxiliary account.

3.0 HEADSNETWORK
   3.1 budget report
   3.2 listerves report

4.0 NEWHEADS
   4.1 membership report
   4.2 self-assessment report
   4.3 programming report

5.0 HEADSMENTORING
   5.1 membership report
   5.2 orientation report
   5.3 matching report

6.0 STEERING COMMITTEE
   6.1 membership status: What to do when a Steering Committee Member is no longer a Head—allow completion of term, replace, or let term lapse?
       numbers: Does the Steering Committee need more members?
   6.2 operational guidelines proposal for revision
       6.2.1 membership definition add Heads membership definition to Operational Guidelines.
       6.2.2 what to do if membership drops below minimum?
           member is no longer a Head?

7.0 NEW BUSINESS

END OF AGENDA