HeadsUp Steering Committee Meeting Agenda
8:15-9:45 am Thursday, May 4, 2017
Linda Shaw host
Education, Room 412
(Click on the word Education for map)

Agenda

- Review slate of candidates for steering committee for AY 2017-18 and elect new co-chair.

- Begin planning for the fall retreat.
  - Invite President Robbins to find out about his priorities and his plans for current policies that will continue. For example, where does he stand on the next installment of the raise plan, RCM, etc.
  - Monday, August 14?

- Start wiki to promote information exchange among heads.

- Future topics
  - September TBD on mechanisms for conflict resolution (John Chorover and Linda Shaw)
    - Caitlan Hendrickson who is the Ombuds Program Director, suggested that she and Chris Segrin (Co-Chair of Ombuds Program Committee and Dept. Head of Communication) run an activity.
    - [Notes from January meeting:
      - Include other mechanisms besides ombuds program.
      - Make grievance policy accessible to everyone.]
  - Development follow-up in the fall
    - “The Donor Investor Imperative”
      - John Tannous, Education Advisory Board (eab.com)
  - Revisiting resources that are gate keepers. e.g. room and course scheduling has an expanded role with RCM.
  - Potential fall topic: employment policies for postdoctoral scholars. There are about 475 postdoctoral scholars on campus and about 1500 faculty. Postdocs are key to the research mission of the university. Jeannette Hoit, PhD, is a Professor, Dept. Speech, Language, and Hearing Sciences and the new Director, Postdoctoral Affairs in RDI.
  - Follow-up Allison Vaillancourt’s workshop on performance reviews for appointed personnel with one on faculty annual performance reviews.
    - Check on recording.
    - Step system for each faculty grade like UC schools.
- Post criteria/rubrics from different departments.
- Develop database containing performance review guidelines, P&T criteria, NTT guidelines that allows heads to share information. Could the office of faculty affairs run an information clearinghouse? Probably needs

All meeting agendas and minutes are posted at [http://headsup.arizona.edu/steering-meetings](http://headsup.arizona.edu/steering-meetings).